Republic of the Philippines
Department of Health
Cordillera Administrative Regional Office
Baguio City

Appenaix 01

PURCHASE ORDER
DOH- CAR
Entity Name

Supplier :	**QUALITY GUARDS SERVICES AND INVESTIGATION AGENCY, INC.**	P.O. No. :	**21-001**
Address :	35 Dr. Cariño St., Upper QM, Baguio City	Date :	5-Jan-21
TIN :	295-963-825-000V	Mode of Procurement :	Public Bidding

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DOH CAR	Delivery Term :	
Date of Delivery :	January 1-December 31, 2021	Payment Term :	**CHARGE**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		PR 21-002			
	job	Procurement of Security Services for the period of January 1, 2021 to December 31, 2021	1		
		10 security guards, 8&9 hours duty, includes saturdays,			
		sundays and holidays, payable every 15th and 30th of the month			
		Posting:			
		DOH-CAR Office: 6 security guards -3 shifts (7am-3pm, 3pm-11pm, 11pm-7am)			
		Warehouse extension: 3 security guards-1 shift (7am-3pm, 3pm-11pm, 11pm-7am)			
		Warehouse (Marcos): 1 security guard-9hrs duty			
		Cost Distribution per Month			
		Amount Directly to Guard			
		Daily Wage (DW)		350.00	
		ave. pay/month (dw x no. of days/year/12)		11,485.83	
		night differential pay (ave.pay/mo x 10% x 1/3)		382.86	
		13th month pay (dw x 365/12/12)		887.15	
		5 days incentive pay (dw x 5/12)		145.83	
		Uniform allowance (R.A 5487)		100.00	
		Amount to Gov't In favor of Guard			
		retirement benefit (R.A 7641) (DW x 22.5/12)		656.25	
		SSS Premium (E.R)		960.00	
		Philhealth Contribution (E.R)		207.70	
		State insurance fund (EC)		10.00	
		Pagibig fund (E.R)		100.00	
		Total amount to guard and Gov.		14,935.62	
		Admin overhead & Margin (A x 19%)		2,837.77	
		Value Added Tax (agency fee x 12% VAT		340.53	
		Total monthly contract price per guard		**18,113.92**	**1,956,303.36**
				x 9	
		Total monthly contract price per guard@ Warehouse-Marcos		**20,028.11**	**240,337.32**
				x 1	
FS: PHM,SRDS, RHR		**Purpose:** Procurement of Security Services for the period January 1, 2021 to December 31, 2021			
TOTAL		**Two Million One Hundred Ninety-Six Thousand Six Hundred Forty Pesos and 68/100**			**2,196,640.68**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

This Office reserves the right to cancel this Purchase Order

Conforme:

FRANCIS CORPUZ
Signature over Printed Name of Supplier
Date: 05-05-21

Very truly yours.

RUBY C. CONSTANTINO, MD, MPH, CESO IV
Director IV

Fund Cluster : 01
Funds Available : 2,196,640.68

ELAIZA J. LAGERA
Accountant III

ORS/BURS No. : 02-10101-21-01-0001
Date of the ORS/BURS: 1/5/21
Amount : 2,196,640.68

CC: PT
COA mlc