



Republic of the Philippines  
Department of Health  
**HEALTH FACILITIES AND SERVICES REGULATORY BUREAU**

**ANNEX H-5**  
**A.O. No. 2016- 0042**

**CHECKLIST FOR REVIEW OF FLOOR PLANS**  
**HEMODIALYSIS CLINIC**

Name of Health Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Review: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

Classification According to Ownership: Institution-Based \_\_\_\_\_ Free-Standing \_\_\_\_\_

**1. PHYSICAL PLANT**

\_\_\_\_\_ **1.1 A. Treatment Area**

\_\_\_\_\_ 1.1.1 Dialysis Station (at least 6m<sup>2</sup> per station)

\_\_\_\_\_ 1.1.2 Nursing Station

\_\_\_\_\_ 1.1.3 Work Area (within nurses' station)

\_\_\_\_\_ 1.1.3.1 Work Counter

\_\_\_\_\_ 1.1.3.2 Hand Washing sink

\_\_\_\_\_ 1.1.3.3 Storage Cabinets

**B. Treatment Support Area**

\_\_\_\_\_ 1.1.1 Storage Room for sterile instruments/supplies, etc.

\_\_\_\_\_ 1.1.2 Toilet Facility with water closet, urinal and lavatory

\_\_\_\_\_ 1.1.3 Water Treatment Area (*min. 12m<sup>2</sup>*)

\_\_\_\_\_ 1.1.4 Reprocessing Room (optional) for reprocessing of dialyzer

\_\_\_\_\_ 1.1.5 *Janitor's closet and waste holding area*

\_\_\_\_\_ **1.2 Non-Treatment Area**

\_\_\_\_\_ 1.2.1 Business Area

\_\_\_\_\_ 1.2.1.1 Information

\_\_\_\_\_ 1.2.1.2 Admitting

\_\_\_\_\_ 1.2.1.3 Cashier

\_\_\_\_\_ 1.2.2 Waiting Area

\_\_\_\_\_ 1.2.3 Pantry

\_\_\_\_\_ 1.2.4 *Toilet*

**2. PLANNING AND DESIGN**

\_\_\_\_\_ 2.1 Floor plans properly identified and completely labeled

\_\_\_\_\_ 2.2 The Dialysis Treatment Area and the Nurses' Station are cohesively planned in "an enclosed section or environment" provided appropriately with control doors for entry and exit of patients and staff in order to attain/maintain Patient Safety including Patient Comfort, Privacy/Convenience and at the same time Infection Control.

\_\_\_\_\_ 2.3 Nurses' station located and designed to allow adequate surveillance of patients on dialysis machines *including control of main entry of treatment section for patient receiving and patient security reasons.*

- \_\_\_\_\_2.4 All other Support Areas/Rooms such as but not limited to the Water Treatment Room, Reprocessing Room, Storage Room, Patients' Toilet, Staff Pantry, Offices and the like are properly planned and located "outside" or "zoned" from the Dialysis Treatment Section.
- \_\_\_\_\_2.5 The staff and service access or passage to these Support Areas/Rooms does not intrude the Dialysis Treatment Section in view of maintaining Patient Safety including Patient Comfort, Privacy/Convenience and at the same time Infection Control at all times.
- \_\_\_\_\_2.6 Appropriate waiting area is provided and found commensurate to the number of companions/relatives of dialysis patients (provide at least 0.65 sq.m /person).

**COMMENTS:**

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Address: \_\_\_\_\_

**COMMENTS:**

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**HEALTH FACILITIES EVALUATION AND REVIEW COMMITTEE (HFERC)**

[ ] Approved      [ ] Disapproved

\_\_\_\_\_  
Chairperson, HFERC

\_\_\_\_\_  
Vice-Chairperson, HFERC

\_\_\_\_\_ Member      \_\_\_\_\_ Member      \_\_\_\_\_ Member

\_\_\_\_\_ Member      \_\_\_\_\_ Member      \_\_\_\_\_ Member

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