



Republic of the Philippines  
Department of Health  
**HEALTH FACILITIES AND SERVICES REGULATORY BUREAU**

ANNEX H-3a

A.O. No. 2016- \_\_\_\_\_

**CHECKLIST FOR REVIEW OF FLOOR PLANS  
RESIDENTIAL DRUG ABUSE TREATMENT AND REHABILITATION CENTER (INPATIENT)**

Name of Health Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Review: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

**1. PHYSICAL PLANT**

- \_\_\_ 1.1 Administrative Office
- \_\_\_ 1.2 Client Reception and Waiting Area
- \_\_\_ 1.3 Counseling and Testing Room
- \_\_\_ 1.4 Emergency Clinic
- \_\_\_ 1.5 Living quarters (at least 7.43m<sup>2</sup> per bed)
- \_\_\_ 1.6 Toilet and bath
- \_\_\_ 1.7 Staff toilet
- \_\_\_ 1.8 Indoor Activity Area
- \_\_\_ 1.9 Outdoor Activity Area
- \_\_\_ 1.10 Dining Area
- \_\_\_ 1.11 Kitchen

**2. PLANNING AND DESIGN**

- \_\_\_ 2.1 Floor plans properly identified and completely labeled
- \_\_\_ 2.2 Conforms to applicable codes as part of normal professional service:
  - \_\_\_ 2.2.1 Exits restricted to the following types: door leading directly outside the building, interior stair, ramp, and exterior stair
  - \_\_\_ 2.2.2 Minimum of two (2) exits, remote from each other, for each floor of the building
  - \_\_\_ 2.2.3 Exits terminate directly at an open space to the outside of the building
- \_\_\_ 2.3 Meets prescribed functional programs:
  - \_\_\_ 2.3.1 Main entrance of the facility directly accessible from public road
  - \_\_\_ 2.3.2 Assignment of function areas follows logical flow
    - \_\_\_ 2.3.2.1 Client reception area located near entrance and immediately accessible to client
    - \_\_\_ 2.3.2.2 Examination and treatment room near reception area
    - \_\_\_ 2.3.2.3 Counseling and testing room near the reception area
    - \_\_\_ 2.3.2.4 Administrative office near the entrance
  - \_\_\_ 2.3.3 Separate toilets/baths and living quarters for male and female residents
  - \_\_\_ 2.3.4 Ratio of toilet and bath to residents (1:8)

**COMMENTS:**

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Address: \_\_\_\_\_

**COMMENTS:**

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**HEALTH FACILITIES EVALUATION AND REVIEW COMMITTEE (HFERC)**

[ ] Approved      [ ] Disapproved

\_\_\_\_\_  
Chairperson, HFERC

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Vice-Chairperson, HFERC

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Member

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Member

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