



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF HEALTH
Cordillera Administrative Regional Office



BGHMC Compound, Baguio City 2600
Tel./Fax Nos. (074) 442-8096 to 98 www.caro.doh.gov.ph

March 21, 2016

DOH-CAR OFFICE PERSONNEL ORDER

NO. 2016 – 373

SUBJECT: Creation of new DOH CAR Office Regional Informed Choice and Voluntarism Compliance Committee (RICVCC) and Regional Validation Team

RATIONALE

The DOH Administrative Order No. 2011-0005 entitled “Guidelines on Ensuring Quality Standards in the Delivery of Family Planning Program and Services through Compliance to Informed Choice and Voluntarism” was issued on June 23, 2011 to reiterate observance, compliance, and adherence to the prescribed principles on informed choice and voluntarism (ICV) in all health facilities providing family planning (FP) services. The order aims to provide universal access to quality information and services to men and women whenever and wherever needed and enable them to make ICV to use the modern FP method best suited to his/her needs. This policy on ICV was institutionalized by Republic Act 10354 otherwise known as the Responsible Parenthood and Reproductive Health Act of 2012 (RPRH Law).

The said Administrative Order prescribed the installation of a functional ICV compliance monitoring and reporting system at all levels of the health care - from the DOH Central Office to the Regional Offices to the Provincial/City Health Offices – to ensure ICV compliance at the city/municipal level health service delivery facilities. Compliance monitoring results shall be consolidated and reported to appropriate levels quarterly while monitoring results indicating possible non-compliance shall be immediately reported to the Regional ICV Compliance Committee.

II. COMPOSITION AND RESPONSIBILITIES OF ICV COMMITTEES

A. Regional Informed Choice and Voluntarism Compliance Committee (RICC) shall be composed of the following:

- Chairperson: Dr. Lakshini I. Legaspi, Director IV
Vice-Chair: Dr. Amelita M. Pangilinan, Director III
Members: 1. Dr. Ma. Luisa L. Paran, MO V - Local Health Support Division Chief
2. Dr. Virginia L. Narciso, MO IV- Child and Adolescent Health Development Cluster Chief
3. Dr. Mary Jane Grace L. Muñoz, MO IV- Women’s and Men’s Health Development Cluster Chief
4. Dir. Rose R. Fortaleza - Director POPCOM –CAR

Responsibilities of the Regional ICV Compliance Committee:



The round metal gong of the Cordillera known locally as “gangsa” is a symbol of the upland people’s culture that has been passed on from generations to another.

The profile of a person blowing a “tangguyub” represents a community being called for an important matter or action.

The lines that shape the mountains, the rice terraces, clouds and rivers symbolize the connectivity and flow of human interaction in a geographic area such as the Cordillera.

All the symbols combined represent unity and harmony of its people with culture and environment in beating the gong for self determination.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF HEALTH
Cordillera Administrative Regional Office



BGHMC Compound, Baguio City 2600
Tel./Fax Nos. (074) 442-8096 to 98 www.car.doh.gov.ph

1. The RICVCC shall be responsible for the strict implementation and adherence of FP service providers and facilities to the FP ICV decision making policy;
2. The RICVCC shall ensure that the Regional Office CAR have installed a functional provincial ICV Compliance Monitoring and Reporting System;
3. The RICVCC shall be responsible through the regional FP coordinator shall be responsible for the conduct of orientation/trainings and use of the monitoring tools and reporting forms for the DMOs and Provincial/City FP, MNCHN, and Population coordinators and technical staff;
4. The Regional FP/MNCHN coordinator shall consolidate all field monitoring reports and shall prepare and submit a semi-annual monitoring report (end of July and end of January each year) to the RICC, and the national FP Program Manager.

B. Regional Validation Team shall be organized and shall be composed of the following:

Members: Ms. Charlyn B. Tagabing, Regional FP Coordinator
Ms. Meida Jade B. Binwag, Regional WCPP Coordinator
Ms. Carline P. Daguio, POPCOM CAR, RP/FP Coordinator
Provincial/City Monitoring Team which reported non-compliance
NGO or Private Sector

Responsibilities of the Regional Validation Team: :

1. The Regional Validation Team through the provincial/city monitoring team shall regularly monitor and report the status of implementation.
2. The Regional Validation Team shall review and/or conduct in-depth investigation on reported non-compliance and recommend corrective actions;
3. The Regional Validation Team shall report immediately to the RICC the result of the in-depth investigation together with the proposed corrective action;
4. The Regional Validation Team shall relay proper feedback on the findings of non-compliance with the appropriate recommendations/corrective actions applied and implemented by the health facility concerned.

C. Provincial/City Monitoring Team shall be composed of the following:

Chairperson: Provincial/City FP Coordinator
Members: FHO/CHO Technical Staff (HEPO)
Provincial/City Population and Planning Officer
Provincial DOH Office (DMO's)

Responsibilities of the Provincial/City Monitoring Team:

1. The provincial/city Monitoring Team shall regularly monitor and report the status of implementation of the recommended corrective measures where appropriate;
2. The Provincial/City ICV Compliance Monitoring Team shall monitor ICV compliance in all government and private health facilities providing FP services within their respective



The round metal gong of the Cordillera known locally as "gangsá" is a symbol of the upland people's culture that has been passed on from generations to another.

The profile of a person blowing a "tanggyub" represents a community being called for an important matter or action. The lines that shape the mountains, the rice terraces, clouds and rivers symbolize the connectivity and flow of human interaction in a geographic area such as the Cordillera.

All the symbols combined represent unity and harmony of its people with culture and environment in beating the gong for self determination.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF HEALTH
Cordillera Administrative Regional Office



BGHMC Compound, Baguio City 2600
Tel./Fax Nos. (074) 442-8096 to 98 www.caro.doh.gov.ph

compliance monitoring shall be conducted as part of regular quarterly monitoring visits or as a separate ICV monitoring visit;

3. The Provincial/City ICV Compliance Monitoring Team through the provincial/City FP Coordinator shall consolidate and submit the report to the PHO/CHO and to the RICC.

III. ICV MONITORING MECHANISM

1. Monitoring compliance shall be implemented to ensure strict adherence to the ICV requirements in the delivery of FP/MNCHN services in all facilities rendering FP services in both public and private institution.
2. ICV compliance monitoring shall be integrated into existing regular field visits. ICV compliance monitoring may also be incorporated during meetings and discussions with provincial, city and municipal health personnel to identify and address potential issues and concerns.
3. Compliance monitoring results shall be consolidated and reported to appropriate levels quarterly, while monitoring results indicating possible non-compliance shall be immediately reported to the RICC. Likewise, the DOH attached agencies, NGOs, private providers and facilities are enjoined to support and advocate compliance to FP informed choice and voluntary decision making policy of the Department of Health.
4. The standard ICV compliance Monitoring Questionnaires and Reporting Forms shall be used. ICV compliance monitoring tool for service providers/service delivery sites and clients and Summary Matrix were developed to facilitate gathering of information pertaining to compliance with the National family Planning policies of the Department of Health. The service provider and client compliance monitoring shall be reported jointly using the standard reporting forms and the narrative report form for non-compliance if necessary.

IV. EFFECTIVITY

This order shall take effect immediately.


LAKSHMI I. LEGASPI, MD, RN, MAN
Director IV



The round metal gong of the Cordillera known locally as "gangsa" is a symbol of the upland people's culture that has been passed on from generations to another.

The profile of a person blowing a "tangguyub" represents a community being called for an important matter or action.

The lines that shape the mountains, the rice terraces, clouds and rivers symbolize the connectivity and flow of human interaction in a geographic area such as the Cordillera.

All the symbols combined represent unity and harmony of its people with culture and environment in beating the gong for self determination.