Republic of the Philippines
Department of Health
CORDILLERA ADMINISTRATIVE REGIONAL OFFICE
Baguio City

August 22, 2014

DOH-CAR OFFICE PERSONNEL ORDER
No. 2014 - 0577

SUBJECT: **Reconstitution of DOH-CARO Program on Awards and Incentives for Service Excellence (PRAISE) Commitee**

In view of the movements and appointments of new personnel per implementation of the approved staffing, the Program on Awards and Incentives for Service Excellence (PRAISE) Committee is hereby reconstituted to compose of the following:

Chairperson:	**Dr. AMELITA M. PANGILINAN**	– OIC Director III
Vice-Chairperson:	**Ms. ARCELY D. SANCHEZ**	– SAO
Members:	**Mr. JONAMAR J. PASCUA** (1st Level Representative)	– Health Program Researcher
	Dr. SHELLY M. ARAL (2nd Level Representative)	– Medical Officer IV
	Ms. LILIA ROSE A. SAY-AWEN	– Planning Officer III
	Ms. MA. NARIZA Y. PAGADUT	– Admin Officer V
Secretariat:	**Ms. FRANCISCA P. CAYAT**	– Admin Officer V
	Ms. LOIDA RAMOS	– Admin Assistant III

The above shall perform the following functions:

1. Develop, administer, monitor and evaluate the Awards and Incentives system of the DOH-CAR Office;
2. Deliver periodic relevant reports and updates to the Management Committee and to the personnel in a general assembly;
3. Ensure that an annual PRAISE report is submitted to the CSC-CAR before the 30th of January to enable employees to qualify for nomination to CSC-sponsored national awards;
4. Conduct and attend meetings regarding rewards and incentives system/program;
5. Coordinate with the CSC-CAR and other agencies/office; and
6. Perform other related tasks and activities.

Under this order meals/snacks during meetings, office supplies and other allowable expenses shall be charged to available PDOH CAR Office funds subject to the usual accounting and auditing rules and regulations.

All other previous issuances inconsistent herewith are hereby rescinded. This order shall take effect immediately.

VALERIANO JESUS V. LOPEZ, MD, MPH, MHA, CESO IV
OIC – Director IV