



November 24, 2014

DOH CAR PERSONNEL ORDER

No. 2014 - 1034

SUBJECT: Creation of DOH-CAR Ebola Virus Disease Task Force

On August 8, 2014, the World Health Organization (WHO) declared Ebola Virus Disease (EVD) as a Public Health Emergency of International Concern (PHEIC) which meant that the situation has the potential for global spread and may require a coordinated international response.

With the ease of international travel and the presence of many Filipino Overseas Contract Workers (OCWs) and UN Peacekeepers in areas affected with Ebola, the threat of this fatal disease entering our country is very real. Therefore, it is very important for us to be prepared for any eventuality. A task force which will oversee and implement all prevention and response measures against EVD in the Cordillera Administrative Region is hereby created with the following composition and functions:

I. Composition and Functions
A. Regional Oversight Team

Chairman:	Dir. Valeriano Jesus V. Lopez	- Director IV
Vice Chairman:	Dr. Amelita M. Pangilinan	- OIC Director III

Members:

Dr. Erwin A. Baclig	- MO V
Dr. Ma. Luisa L. Paran	- MO IV/OIC, LHSD
Dr. Janice Z. Bugtong	- Chief Administrative Officer
Dr. Emanuel F. Acluba	- Medical Chief, BGHMC
Dr. Epifanio B. Pagaliluan	- Chief of Hospital, Luis Hora Memorial Hospital
Dr. Danilo A. Domingo	- Chief of Hospital, FNLGH & TC
Dr. Nelson O. Rigor	- Chief of Hospital, Conner District Hospital



The round metal gong of the Cordillera known locally as "gangsa" is a symbol of the upland people's culture that has been passed on from generations to another. The profile of a person blowing a "tanggayub" represents a community being called for an important matter or action. The lines that shape the mountains, the rice terraces, clouds and rivers symbolize the connectivity and flow of human interaction in a geographic area such as the Cordillera. All the symbols combined represent unity and harmony of its people with culture and environment in beating the gong for self-determination.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF HEALTH
Cordillera Administrative Regional Office



BGHMC Compound, Baguio City 2600
Tel./Fax Nos. (074) 442-8096 to 98 www.caro.doh.gov.ph

Functions:

- a. Formulate and institute policies and systems for preparedness and response to the EVD threat
- b. Authorize and mobilize DOH teams and resources for appropriate and prompt response as needed or requested
- c. Develop plans and adopt measures relative to the prevention of entry and minimization of spread of EVD in the region
- d. Develop, establish, strengthen and manage a functional network with other government and non-government offices and hospitals
- e. Report periodically to the Secretary of Health, through the Northern Luzon Cluster, on the progress of preparedness and response activities
- f. Periodically assess the Ebola preparedness and response situation of the region, and
- g. Review and update plans, actions and responses

B. Official DOH-CAR Spokespersons

Official Spokesperson: Dir. Valeriano Jesus V. Lopez - Director IV
Alternate: Dr. Amelita M. Pangilinan - OIC Director III
Dr. Ma. Luisa L. Paran - ME IV

Functions:

- a. Act as spokespersons for matters relating to EVD
- b. Inform the public about EVD situation of the region through media press conferences or press releases, and
- c. Grant media interviews as necessary.

C. Media Relations, Information and Communication Team

Team Leader: Dr. Amelita M. Pangilinan -OIC Director III
Members:
Mr. Patrick P. Pineda - HEPO III
Ms. Geeny Anne I. Austria - Nurse V
Ms. Benelyn M. Balag-ey - HEPO II



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Functions:

- a. Prepare and implement plans for EVD information dissemination throughout the region
- b. Prepare updates, advisories and press releases on the EVD situation
- c. Coordinate and facilitate the conduct of press conferences and other media-related activities
- d. Prepare and implement risk communication plans, and
- e. Facilitate production, reproduction and distribution of EVD IEC materials and broadcaster's manuals.

D. Disease Surveillance Team

Team Leader: Dr. Julius Ceasar A. Alcala - MO IV

Members:

Mr. Clark P. Dizon	-Nurse V
Ms. Karen B. Lonogan	- SHPO
Ms. Victoria L. Malicdan	- Nurse III
Mr. Jonamar J. Pascua	- Health Program Researcher

Functions:

- a. Coordinate with Health Emergency and Medical Bureau (HEMB) and Epidemiology Bureau for information on Persons Under Investigation(PUI)
- b. Ensure accurate and timely reporting of EVD surveillance data.
- c. Ensure availability and confidentiality of EVD surveillance data,
- d. Coordinate with LGUs for monitoring of PUIs and contact tracing, and
- e. Orient HEMS Teams on handling EVD reports or situations.

E. Operations Team

Chair: Dr. Alexei P. Marrero - MO IV

Alternate: Dr. Eduardo B. Calpito - MO III

Members:

Dr. Godofredo L. Gasa	- DMO V, Team Leader for Abra
Ms. Elnoria G. Bugnosen	- DMO V, Team Leader for Apayao
Engr. Gaudencio T. Tiwing	- DMO IV, Team Leader for Baguio
Dr. Mercedes S. Calpito	- DMO V, Team Leader for Benguet
Ms. Augustina B. Noces	- DMO V, Team Leader for Ifugao



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Dr. Bernadette B. Andaya

- DMO V, Team leader for Kalinga

Ms. Judith Louise A. Dao-as

- DMO V, Team leader for Mt. Province

Functions:

- Provide technical assistance relative to EVD
- Ensure availability of logistics needed for EVD operations at municipal and provincial levels including hospitals
- Assess and monitor the EVD preparedness of Provincial and Regional Hospitals
- Coordinate closely with BGHMC for their needs for EVD case management and infection control
- Develop and implement plans for ambulance disinfection of cities, and
- Conduct capability building on infection control when needed.

E.I. Emergency Response Group

a) Team Alpha

Team Leader: Dr. Alexei P. Marrero

- MO IV

Members:

Engr. Gaudencio T. Tiwing

- DMO IV

Ms. Geeny Anne I. Austria

- Nurse V

Ms. Karen B. Lonogan

- SHPO

Mr. Roldan D. Liwaliw

- Med Tech II

Driver

b) Team Zulu

Team Leader: Dr. Julius Ceasar Alcala

- MO IV

Members

Mr. Clark P. Dizon

- Nurse IV

Mr. Roy F. Fiaching

- Med Tech IV

Engr. Nelson Cara

- Engineer III

Ms. Victoria L. Malicdan

- Nurse IV

Driver



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Alternate Members:

Engr. Basilio C. Munar, Jr - Licensing Officer III
Mr. Raul B. Sominestrado - Licensing Officer III

Functions:

1. Provide technical assistance relative to EVD
2. In cases where, LGUs or hospitals are not able to respond immediately and decisively, the emergency response group shall:
 - i. Facilitate/coordinate collection and transport of specimens to RITM.
 - ii. Facilitate/coordinate transport of suspect/probable EVD cases from municipalities to referral hospitals.
 - iii. Ensure proper and safe disposal of hospital/medical care waste.
 - iv. Ensure proper and safe disposal of cadavers.

B.2. Hospital Preparedness Group

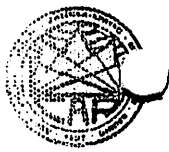
Chair: Dr. Eduardo Calpito - MO III
Members:
Dr. Clarita L. Marquez - MO III
Engr. Nora J. Benavides - Licensing Officer III
Ms. Charis I. Taguibos - Licensing Officer III
PDOHO

Functions:

1. Provide technical assistance to hospitals relative to EVD
2. Ensure availability of logistics needed for EVD operations at referral hospitals
3. Assess and monitor the EVD preparedness of Provincial and Regional Hospitals
4. Coordinate closely with BGHMC for their needs on EVD case management and infection control,
5. Develop and implement plans for patient transport, transport precautions and disinfection activities
6. Conduct capability building on infection control when necessary.



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B. Administrative Support Team

Team Leader: Dr. Janice Z. Bugtong - Chief Administrative Officer
Assistant: Ms. Arcely D. Sanchez - Supervising Administrative Officer

Members:

Ms. Nariza Y. Pagadut	- Admin. Officer V
Ms. Debielyn B. Santos	- Admin. Officer V
Ms. Fransisca P. Cayat	- Admin. Officer V
Ms. Felina S. Carlos	- Admin. Officer V
Ms. Anne Theresa T. Gawidan	- Assistant III
Engr. Vicente K. Salacyao	- Engineer III

Functions:

- Facilitate procurement of medicines, supplies, materials, equipment and services needed for EVD preparedness and response activities.
- Ensure the proper storage and security of EVD logistics and facilitate distribution to appropriate recipients
- Ensure availability of transportation for the members of the ERTF
- Process procurement request for the venues of meetings, conferences, and other functions,
- Process the requests of meals/snack for officials and employees going on overtime in relation to ERTF functions, in accordance with approved office policies
- Coordinate closely with the Regional Command for their needed requirements of the team members, and process necessary cash advance
- Ensure rotation of qualified/capable personnel at the DOH-CAR Office OpCen to prevent burn out or facilitate hiring of additional staff as necessary

C. Entitlements and Funding Source

The DOH-CAR Operation Center shall be maintained as the Operation Center for the ERTF and shall be stocked up accordingly with needed provisions as recommended and approved.

Provision of communication and transportation expenses, meals/snacks, per diems and other incidental expenses shall be governed by existing policies of the DOH-CAR. Separate appropriate regional field office personnel orders shall be prepared/issued as needed.



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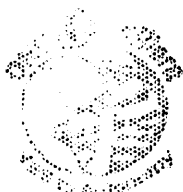
All expenses to be incurred for the operational activities of the ERTF shall be charged against HEMS Funds and/or any available funds of the DOH-CAR subject to its availability and the usual accounting and auditing rules and regulations.

II. Effectivity

This order shall take effect immediately and any issuance inconsistent herewith is deemed revoked or rescinded.

U. J. L.
VALERIANO JESUS V. LOPEZ, MD, MPH, CHA, CESO IV
Director IV

	HSD	RLED	MSD	ARD
Initial		<i>CRP</i>	<i>MS</i>	<i>P</i>
Date	<i>11/25</i>	<i>11/25/2014</i>	<i>11/26</i>	<i>11-26</i>



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